

**Crook County Natural Resource District (CCNRD)  
May 12<sup>th</sup> Regular Board Meeting Agenda  
12:00 pm Sundance USDA Service Center**

The May 12<sup>th</sup> CCNRD Board meeting was called to order by Chairman Wayne Garman at 12:05 pm.

**Attendance:** CCNRD Board of Supervisors Wayne Garman, Lily Altaffer, Wanda Burget, Kim Fundaun and Casey Devish. CCNRD Employees: Sarah Anderson (via Teams) and Jessica Halverson.

Guests: Jason Nehl, NRCS and Carmen Horne-McIntyre, WACD Watershed Coordinator (via Teams).

**Guest Updates:** Jason Nehl updated the Board on NRCS staffing and current funding. He provided three Conservation Plans for the Board to sign.

WACD Watershed Coordinator Carmen Horne-McIntyre reported to the Board that she is working with DEQ to organize resources for water sampling training and will assist in setting up audits with Conservation Districts. She stated that the Wyoming Department of Agriculture should be releasing a RFP soon for rangeland health projects. The WDEQ 319 RFPs should be released in July with proposals due in September. WACD has Education & Outreach Agreements in place, and if they have funding remaining, they will release a RFP in the next few months. Ms. McIntyre stated that WACD/NRCS shared position opportunities are available, and the application is due by June 11<sup>th</sup>. Holly Kennedy and Ryan Fieldgrove have a list of topics that they are tracking for legislative issues. WACD developed an Action Plan and will distribute it soon.

**CCNRD Staff Updates:** Conservation Resource Coordinator Jessica Halverson provided an update on WDEQ 319 projects. Designs have been completed for the remaining two projects and need landowner signatures. Sherry Burr completed a list of BMP projects for DEQ's review of the Belle Fourche TMDL. Ms. Halverson needs to review the list prior to sending on to DEQ. Ms. Halverson asked about having a volunteer help with water sampling if staff is unavailable. The legality of having volunteers was discussed. The 2025 tree sale was a success with 784 trees sold and 95 customers served. The newspaper order forms provided 44% of the orders. **Lily Altaffer made a motion to approve payment to Crestwood Nursery for \$31,218.245, seconded by Casey Devish. No discussion. Motion carried.** The CCNRD received the Wyoming Department of Agriculture grant amendment: **Wanda Burget made a motion to sign the Wyoming Department of Agriculture amendment as presented; Casey Devish seconded. No discussion. Motion carried.**

Program Coordinator Sarah Anderson stated that she retracted the WWNRT application because the focus was on fire rehabilitation and not preventative measures. Ms. Anderson plans on submitting a new proposal in September, but the CCNRD will have to find administrative funding if the CCNRD pursues project funding. NACD funding for 2026-2027 has been reduced to EQIP and CSP, which will lower the CCNRD's ability to use it for personnel. Mrs. Anderson provided a grant agreement for the Board to review. **Lily Altaffer made a motion to sign the National Association of Conservation Districts Technical Assistance Grant Agreement for 2025-2026; Kim Fundaun seconded. No discussion. Approved.** The Conifer Removal Project is still moving forward, but presenting challenges—the CCNRD is hoping to meet with landowners again within the next month. The North Sand project is moving forward nicely with collaboration amongst partners and landowners. Ms. Anderson is conducting site visits on Wednesday, May 14. Four timber sales are planned for the area. The Miller Creek Hazardous Fuels Reduction Project is moving along as planned and Ms. Anderson will conduct another site inspection next week. Some funds were returned, and she will redesign and reallocate funds. The CCNRD plans on working with the Bearlodge Ranger District on Beaver Dam Analogs (BDAs) and

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**Board of Supervisors**

Chairman: Wayne Garman Vice Chairman: Lily Altaffer Treasurer: Wanda Burget Secretary: Kim Fundaun Member: Casey Devish



## Crook County Natural Resource District

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riparian habitat improvement projects within the next few years. Ms. Anderson hosted a forestry tour in conjunction with Weston County for the WCDEA training on May 7<sup>th</sup>. She stated it was fun to host and there was wonderful feedback from participants. Ms. Anderson stated the Forest Plan Revision is moving forward and there are some proposed wilderness areas the CCNRD may comment on.

**Financials:** The Board reviewed financial documents for April. **Kim Fundaun made a motion to pay the bills; seconded by Wanda Burget. No discussion. Motion carried.** Ms. Anderson stated that their accounting consultant recommended connecting QuickBooks to our bank account. The Board agreed.

**Minutes:** The Board discussed the Minutes and requested clarification of the date of the June Board meeting. **Kim Fundaun made a motion to approve the April 1<sup>st</sup>, 2025 Minutes with amendments proposed; seconded by Wanda Burget. No discussion. Motion carried.**

**Other Business:** The Board discussed the unknown funding and staff status of NRCS and determined to not host a NRCS Local Working Group meeting this year. Ms. Halverson stated she would communicate with the Campbell County Conservation District on dates for the Belle Fourche River Watershed Meeting. The Board discussed CCNRD staffing needs and the current budget.

**Upcoming Schedule:** The CCNRD will hold a special meeting via Teams to discuss the proposed 2025-2026 budget and personnel related items on May 20<sup>th</sup> at 7 pm. The next Board meeting is scheduled for June 5<sup>th</sup>, 2025 at noon.

**Adjournment:** Wanda Burget made a motion to adjourn at 2:18 pm; seconded by Casey Devish. No discussion. Motion carried.

Minutes Submitted by Jessica Halverson (Signature):

Jessica A. Halverson Date: 4/5/25

Chairman Signature:

Wayne W. Larson Date: 6/5/2025