



Crook County Natural Resource District (CCNRD) June 4th Regular Board Meeting Minutes

CALL MEETING TO ORDER The meeting was called to order at 12:07 pm by Chairman Wayne Garman at the Sundance USDA Service Center.

ATTENDANCE

Board: Lily Altaffer, Kim Fundaun, Casey Devish, Wayne Garman, Wanda Burget

Employees: Bridget Helms, Sarah Anderson, Jessica Halverson, Carmen Home-McIntyre (call)

Guests: Jason Nehl, NRCS

MONTHLY UPDATES

A. NRCS Update Jason is the acting District Conservationist now. He had nothing new to report.

B. Water Quality Program Updates by Carmen & Jessica

Carmen submitted the WDA lab funds reimbursement and funds were received Monday. She also submitted a WDA water quality grant application to assist with updating the Belle Fourche River watershed plan. One DEQ reimbursement was received but we are still waiting on a larger one.

Jessie reported that water sampling began last week and everything went well. The data has been input onto the google drive folder. Jessie has been contacted by three people about the tree guarantee on trees purchased in 2023 due to trees dying. The District does not offer any guarantees as stated on the order form. It does appear that the die off could be due to the later cold snap this spring. In the future we may look for a later delivery date or a different supplier. The shadeball project is still being monitored every week and the information is now available on the website. Jessie also received the grant award letter for the Wyoming NRCS grant for \$47,000. This grant is to provide NRCS with technical assistance. The courthouse display case has been reserved for July. The joint board meeting with Campbell County will be held next week.

C. Forestry Program Update Sarah has been busy attending meetings: cooperating agency, forest leadership team, Black Hills resilient forest partnership, USFS old growth amendments. Sarah explained the challenges with cooperating agency status on the USFS old growth amendments. Sarah attended several tours: one with Senator Barrasso's advisors and another with WVNRT board members to the North Sand project proposed area. Forestry grants are all on target for completion.

D. Office Manager Update Bridget presented the funding request letter to the County Commissioners. She did an info ed activity for the Sundance Elementary students. The proposed budget has been submitted to the Department of Audit and the County Clerk. She water sampled last week. The website has been updated with the shadeball information.

E-cycling Bridget contacted Green Wizard Technologies out of Rapid City, he takes items for free and has a selective list of items on his website. She is currently working with Jeremy at Protech Computing on setting a date to move forward with our event. It will be a flat fee



and one location this year. Wanda suggested making sure we can get a final weight on the truck to continue tracking the pounds per year.

- E. Local Issues** Carmen asked about the County hazard mitigation plan, Wayne suggested she contact Ed Robinson.
- F. Financials** A motion to pay the bills was made by Lily and seconded by Kim. Motion carried. All checks were signed, and the reconciliation reports prepared by Bridget were reviewed and signed.
- G. Approve May 7th Minutes** A motion to approve the minutes as presented was made by Lily and seconded by Kim. Motion carried.

NEW BUSINESS

- A. TMDL** Carmen reviewed the timeline and the process to the Board. It should be completed by January 2025. Challenges with coordinates for NRCS projects were discussed.
- B. Area 1 Meeting location** previous locations were discussed. Casey suggested the Keyhole Country Club, staff will follow up on this.
- C. NRCS Conservation Plans** were signed by the Board.
- D. Employee job descriptions** were discussed. Staff will work on this and will revisit in July.
- E. Health stipend** Lily made a motion to approve the \$1600 health stipend paid to Sarah Anderson from January 2024 through May 2024. Wanda seconded; motion carried. Lily made a motion to pay \$1200 per month health stipend to Sarah Anderson going forward until Sarah's next evaluation as funding is available. Casey seconded. Motion carried.
- F. Retirement resolution** was reviewed. No action taken.
- G. Vehicle** Lily will check the Tahoe for issues, staff use explorer for water sampling for now.
- H. Personnel Policy** will be reviewed by staff and the Board and suggestions will be made for updates.

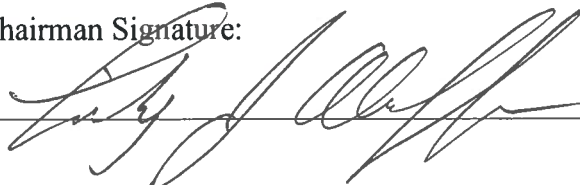
Time off requests for employees were approved.

Motion to adjourn was made by Kim at 2:43 pm.

Office Manager Signature:

 _____ Date: 7/9/24

Chairman Signature:

 _____ Date: 7-9-24