



**Crook County Natural Resource District (CCNRD)  
USDA Service Center in Sundance, WY  
February 4<sup>th</sup>, 2025 Regular Board Meeting Minutes**

The February 4<sup>th</sup>, 2025 CCNRD Board meeting was called to order by Chairman Wayne Garman at 12:01 pm.

**Attendance:** CCNRD Board of Supervisors Lily Altaffer, Wayne Garman, Kim Fundaun, Wanda Burget and Casey Devish (via Teams).

CCNRD Employees: Sarah Anderson and Jessica Halverson

Guests: Jason Nehl, NRCS Natural Resource Specialist and Carmen Horne-McIntyre, WACD Watershed Coordinator (via Teams)

**Guest Updates:** NRCS Natural Resource Specialist Jason Nehl provided program updates and federal employment/retirement options. Mr. Nehl provided a civil rights overview to the Board. The Board reviewed the NRCS Civil Rights Responsibilities for Partners packet. Lily Altaffer made a motion to approve and sign the NRCS Civil Rights Responsibilities for Partners documents; Kim Fundaun seconded. No discussion. Motion approved.

**CCNRD Staff Updates:** Conservation Resource Coordinator Jessica Halverson provided a report and map to the Board with an update on water quality improvement, best management practices projects. Mrs. Halverson stated the contract 319, CCNRD20241206\_BLCC project was approved at the January meeting and she is waiting on signatures to be returned. Wanda Burget made a motion to sign contract 319, CCNRD20250108\_RYBR and contract 319, CCNRD20250108\_N77R; Kim Fundaun seconded. No discussion. Motion approved. Mrs. Halverson stated that two other properties have potential projects, and she is hoping to have all the contracts signed before the March Board meeting (total of \$77,338.50). Wayne Garman encouraged Mrs. Halverson to continue gathering potential projects that may contribute to reducing TMDLs within the Belle Fourche River Watershed to prepare for the next RFP and to have all current contracts ready for Board signatures at the March meeting. Mrs. Halverson asked the Board for clarification regarding water quality grant reporting; the Board replied that they discussed this at the December Board meeting and that Mrs. McIntyre would continue to assist the Board and Program Coordinator with reporting and other administrative tasks as part of the transition.

Mrs. Halverson stated that she will communicate with the Campbell County Conservation District to coordinate a water quality sampling schedule. She plans on providing education and outreach at the Ag and Natural Resources Youth Expo in Gillette on May 1<sup>st</sup>, 2025. She also completed the annual performance and financial reports for USFS GNA and NRCS grants.

The Board discussed water quality projects and asked Mrs. McIntyre about supplemental opportunities. Mrs. McIntyre stated the small water program has opportunities with a 50-50 match, up to \$35,000 and WDA offers a RFP with a maximum of \$20,000.

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**Board of Supervisors**

Chairman: Wayne Garman Vice Chairman: Lily Altaffer Treasurer: Wanda Burget Secretary: Kim Fundaun Member: Casey Devish



## Crook County Natural Resource District

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**New Business:** The Board reviewed decal quotes for the enclosed trailer and determined it would be best to discuss in March when all the quotes have been collected.

Wayne Garman provided information to the Board regarding a potential riparian restoration project with the USFS Bearlodge Ranger District within the Whitlaw Creek area. Wanda Burget made a motion to collaborate with the USFS Bearlodge Ranger District on water quality improvement projects; Lily Altaffer seconded. No discussion. Motion carried.

**Upcoming Schedule:** Mrs. Halverson stated she would attend the County Commissioners meeting for February. Lily Altaffer said she would join her.

The next Board meeting is scheduled for Friday, March 7<sup>th</sup>, 2025.

WACD is hosting a supervisor and employee training from March 4-6, 2025.

WCDEA is hosting an employee training in Weston and Crook Counties in May.

The Wyoming Water Association summer tour is scheduled for mid-June in Sheridan and Johnson Counties.

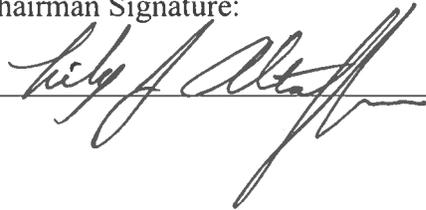
**Adjournment:** Kim Fundaun made a motion to adjourn at 2:10 pm; seconded by Lily Altaffer. Motion carried.

Office Manager Signature:



Date: 03-07-2025

Chairman Signature:



Date: 3-07-25